

**ขนาด 26 pt. ตัวหนา**

**สูง 4 CM**

**รายงานผลการปฏิบัติงานวิชาชีพสหกิจศึกษา**

**มหาวิทยาลัยราชภัฏพิบูลสงคราม**

**ขนาด 16 pt. ตัวหนา**

**โดย**

**นาย/นางสาว...................................................รหัสนักศึกษา..............................**

**หลักสูตรสาขาวิชา..................................................คณะ....................................**

**ขนาด 16 pt. ตัวหนา**

**ปีการศึกษา 2/2558**

**ขนาด 26 pt. ตัวหนา**

**รายงานผลการปฏิบัติงานวิชาสหกิจศึกษา**

**ขนาด 16 pt.**

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**ขนาด 16 pt.**

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 ............................................................. ประธานหลักสูตร

 (อาจารย์............................................................)

**ขนาด 16 pt. ตัวหนา จัดกลางกระดาษ**

**กิตติกรรมประกาศ**

ระยะห่างจากหัวข้อหลัก 12 pt.

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นาย/นางสาว...............................................

วันที่............/.............../...............

**บทคัดย่อ**

การฝึกงานสหกิจ

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 **หน้า**

**กิตติกรรมประกาศ ค**

**บทคัดย่อ ง**

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**สารบัญภาพ ช**

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**บทนำ**

การฝึกงานสหกิจ

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**ชื่อและที่ตั้งของสถานประกอบการ**

การฝึกงานสหกิจ

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**ลักษณะการประกอบการ**

การฝึกงานสหกิจ

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ตำแหน่งและลักษณะงาน..............................................................................................................................................................................

การฝึกงานสหกิจ

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**พนักงานที่ปรึกษา**

การฝึกงานสหกิจ

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**ระยะเวลาที่นักศึกษาปฏิบัติงาน**

การฝึกงานสหกิจ

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**ผลการปฏิบัติงาน**

การฝึกงานสหกิจ

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ตำแหน่งและลักษณะงาน..............................................................................................................................................................................

การฝึกงานสหกิจ

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**ตาราง 1 ผลการปฏิบัติงาน(ตัวอย่าง)**

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| **งานที่ปฏิบัติ** | **ปัญหาในการปฏิบัติงาน** | **การแก้ไขปัญหา** |
| 1. รับเอกสารการส่งสินค้า 1.1 กรอกเอกสารตามแบบฟอร์ม 1.2 ประสานงานเจ้าหน้าที่ที่เกี่ยวข้อง 1.3 ยืนยันรายการสินค้า 1.4 เรียกรายงานการรับส่งของ | 1................................................2................................................3………………………………………… | 1................................................2................................................3………………………………………… |
| 2. ……………………………………….. | 1................................................2................................................3………………………………………… | 1................................................2................................................3………………………………………… |
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|  | 1................................................2................................................3………………………………………… | 1................................................2................................................3………………………………………… |

**ตาราง 1 (ต่อ)**

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| **งานที่ปฏิบัติ** | **ขั้นตอนในการทำงาน** |  |
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**สรุปผลการปฏิบัติงาน**

**ความรู้ที่ได้และทักษะใหม่ที่ได้**

การฝึกงานสหกิจ

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**การประยุกต์ใช้ในอนาคต**

การฝึกงานสหกิจ

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ปัญหาที่พบจากการปฏิบัติงานและข้อเสนอแนะในการพัฒนางาน

การฝึกงานสหกิจ

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**ชื่อโครงการ “…………………………………”**

**หลักการและเหตุผล**

การปฏิบัติสหกิจศึกษา

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**วัตถุประสงค์**

1.................................................................................................................................................... 2....................................................................................................................................................

3....................................................................................................................................................

**กลุ่มเป้าหมาย**

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**วิธีการดำเนินงาน**

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**ตาราง 2 ขั้นตอนและระยะเวลาดำเนินโครงการ**

|  |  |
| --- | --- |
| ขั้นตอนการดำเนินงาน | ระยะเวลา |
| 1....................................................... | ม.ค. | ก.พ. | มี.ค. | เม.ย. | ..... | ...... | ..... | ..... | .... |
| 2....................................................... |  |  |  |  |  |  |  |  |  |
| 3....................................................... |  |  |  |  |  |  |  |  |  |

**งบประมาณ**

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| --- | --- |
| รายการ | จำนวนเงิน |
| 1................................................................... |  |
| 2.................................................................. |  |
| 3.................................................................. |  |
| รวมงบประมาณทั้งสิ้น |  |

**วิธีการประเมิน**

|  |  |  |
| --- | --- | --- |
| ตัวชี้วัด | เป้าหมาย | วิธีการประเมินผล |
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**ผลที่คาดว่าจะได้รับ**

1……………………………………………………………………………………………………………………………………..

2……………………………………………………………………………………………………………………………………..

**ผลการดำเนินโครงการ(ถ้ามี)**

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**สรุปผลการดำเนินโครงการและข้อเสนอแนะ(ถ้ามี)**

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**บรรณานุกรม**

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**ภาคผนวก**

**ภาคผนวก ก เอกสารที่เกี่ยวข้อง**

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**เอกสาร.......................................................................**

**ภาคผนวก ข ประมวลภาพสหกิจศึกษา**

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**กิจกรรม.........................................................**

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**กิจกรรม.........................................................**